

**MEETING MINUTES
ENVIRONMENTAL ADVISORY COMMISSION
November 27, 2017
6:00 PM**

North St. Paul – City Hall/Castle Room
2400 Margaret Street



I. CALL TO ORDER

Chair Sue Springborn called the meeting to order at 5:04 p.m.

II. ROLL CALL

Present: Sue Springborn, Chair
Glen Olson, Vice Chair
Simba Blood

Absent: Jan Walczak, Council Liaison
Felicia Tolbert-Ireland

Staff: Debra Gustafson, Strategic Operations Director
Keith Stachowski, Public Works
Scott Duddeck, Fire Chief

Others: Erin Perdu, WSB City Planner
Roxy Franta, WSB

III. ADOPT AGENDA

On motion by Vice Chair Olson, seconded by Commissioner Blood with all present voting aye, motion carried to adopt the agenda as presented.

IV. APPROVAL OF MINUTES

On motion by Commissioner Blood, seconded by Vice Chair Olson with all present voting aye, motion carried to approve the November 27, 2017 meeting minutes as presented.

V. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

VI. PUBLIC HEARINGS-

VII. PRESENTATIONS

VIII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. **Review/Discussion/Possible Action:** Comp Plan Discussion: Sustainability Chapter
Erin Perdu and Roxy Franta from WSB attended the meeting to receive feedback from the Commission regarding the Sustainability Chapter for the Comp Plan. Roxy

said she plans to use the Commission's feedback to draft the chapter and will have the Commission review the chapter before it is finalized.

- B. **Review/Discussion/Possible Action:** Discuss Updates to the Recycling and Trash Contract. Fire Chief Duddeck attended the meeting to discuss the proposed solid waste rate increase for residents in 2018 and discussed the rates the City of Maplewood currently has for solid waste. Duddeck stated his plan is to ask Republic to lower the rates and to extend the contract to expire at the same time as Maplewood (end of 2019) to enable both cities to complete an RFP collectively. The Commission stated if Republic requires the contract to be extended for longer than a few months, they would like additional items pertaining to recycling (as listed in the 2018 SCORE work plan) included in the extension.
- C. **Review/Discussion/Possible Action:** Pumpkin Drop. Staff reported that this was the second highest collection, 9,160 lbs. were collected and delivered.
- D. **Review/Discussion/Possible Action:** 2018 Goals and 2017 Accomplishments. Chair Springborn and Commissioner Olson stated they plan to attend the December 19th Council meeting to present the EAC's goals and accomplishments.
- E. **Review/Discussion/Possible Action:** Score Grant – Tote Bags. The Commission asked Liaison Gustafson to order 1,000 blue Large Grocery Tote bags with white lettering. The Commission asked to have the same information that was included on the water bottles: City Logo, Environmental Advisory Commission and Ramsey Recycles information. Gustafson stated she would email the bag design to the Commission for their feedback prior to placing the order.

On motion by Vice Chair Olson, seconded by Commissioner Blood, with all present voting aye, motion carried to recommend purchase of 1,000 Large Grocery Tote Bags with all funding coming from the City's Score Grant.

- F. **Review/Discussion/Possible Action:** Tree adoption specifications. Commissioner Blood suggested making the following edit to the description: "The Environmental Advisory Commission will offer a limited number of complimentary trees for adoption to North St. Paul Residents" The Commission asked to place this item on next month's agenda to review past years registrations to determine if the commission should give priority registration to residents that have not received a tree in the past.

IX. REPORTS FROM STAFF

- A. **Review/Discussion:** Next Meeting will be held on December 11, 2017

X. REPORTS FROM COMMISSIONERS

XI. ADJOURNMENT

On motion by Vice Chair Olson, seconded by Commissioner Blood, with all present voting aye, motion carried to adjourn the meeting at 7:50 p.m.

Next Meeting: The next regularly scheduled meeting December 11, 2017 at 6:00 p.m.