

**MEETING MINUTES
ENVIRONMENTAL ADVISORY COMMISSION
October 16, 2017
5:00 PM**

North St. Paul – City Hall/Sandberg Room
2400 Margaret Street



I. CALL TO ORDER

Chair Sue Springborn called the meeting to order at 5:04 p.m.

II. ROLL CALL

Present: Sue Springborn, Chair
Glen Olson, Vice Chair
Simba Blood
Jan Walczak, Council Liaison
Felicia Tolbert-Ireland

Staff: Debra Gustafson, Strategic Operations Director
Keith Stachowski, Public Works

III. ADOPT AGENDA

On motion by Vice Chair Olson, seconded by Commissioner Blood with all present voting aye, motion carried to adopt the agenda as presented.

IV. APPROVAL OF MINUTES

On motion by Vice Chair Olson, seconded by Commissioner Blood with all present voting aye, motion carried to approve the September 25, 2017 meeting minutes as presented.

V. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

VI. PUBLIC HEARINGS-

VII. PRESENTATIONS

VIII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. **Review/Discussion/Possible Action:** Pumpkin Drop. The pumpkin drop is scheduled to take place on November 1-5. Liaison Stachowski stated he is planning to contact the Farmer regarding delivery of the pumpkins.
- B. **Review/Discussion/Possible Action:** 2018 Goals and 2017 Accomplishments. Liaison Gustafson reviewed the draft PowerPoint with the Commission. The Commission asked staff to find another photo for the tree adoption slide. The Commission provided the following 2018 goals to be included in the presentation.

- Research zero waste events and feasibility of offering in North St. Paul .
 - Continue to offer successful events/programs: Tree Adoption, Big Tree Registry and Pumpkin drop.
 - Recruit New Member for the EAC, there is currently a vacancy on the Commission.
 - Continue to be a resource for the 2018 Street Reconstruction Project.
 - Submit phase two funding request to MNdot for the Community Roadside Landscape Partnership Program for Highway 36 Landscaping.
 - Provide feedback on the upcoming Trash and Recycling RFP.
 - Host a booth at WaterFest
 - Research the option of hosting an environmental fair.
 - Collaborate with Ramsey County Cooperative Weed Management to provide Public Education regarding invasive species.
 - Offer another Fix-It Clinic at Casey Lake Park in September.
- C. **Review/Discussion/Possible Action:** Score Grant – Tote Bags. The Commission requested to see samples at the next meeting. Liaison Gustafson stated she would contact graphic traffic and bring samples to the next meeting.
- D. **Review/Discussion/Possible Action:** Meeting location Change. The EAC was ok with moving the meeting from the Sandberg Room to the Castle Room.

IX. REPORTS FROM STAFF

X. REPORTS FROM COMMISSIONERS

A. **Review/Discussion:** Comprehensive Plan Steering Committee Update. The Commission members were planning to attend the community café immediately following the EAC meeting.

XI. ADJOURNMENT

On motion by Commissioner Blood, seconded by Vice Chair Olson, with all present voting aye, motion carried to adjourn the meeting at 5:54 p.m.

Next Meeting: The next regularly scheduled meeting November 27, 2017 at 6:00 p.m.