

City of North Saint Paul
September 18, 2018
Adopted City Council Workshop Meeting Minutes

I. CALL TO ORDER

Mayor Kuehn called the meeting to order at 5:00 p.m.

II. ROLL CALL

Present: Council Member Terry Furlong
Council Member Candy Petersen
Council Member Jan Walczak
Mayor Mike Kuehn

Absent: Council Member Tom Sonnek

Staff: City Manager Dr. Craig Waldron, Deputy Clerk Mary Mills, Strategic Operations Director Debra Gustafson, Fire Chief Scott Duddeck, Attorney Amy Schutt.

Guests: Joe Miller, Rotary; Shawn Berry, NAI Architects

III. ADOPT AGENDA

On motion by Council Member Furlong, seconded by Council Member Petersen, with all present voting aye, Council Member Sonnek absent, motion carried (4-0) to approve the agenda as presented.

IV. TOPIC(S)

A. 3.2 beer discussion.

Attorney Amy Schutt of Campbell Knutson was present to answer questions related to the licensing for 3.2 malt liquor beverages.

CC Furlong stated that with the changing liquor landscape in Minnesota it is more difficult to find and purchase 3.2 beer. Schutt stated that the State Statutes are very clear on the types of licenses certain businesses and groups can obtain. In order to be able to sell strong beer as a non-profit or club, both an On-Sale Wine License and an On-Sale Beer License must be purchased. The main issue here is the cost of the licensing. The City has the ability to lessen the fee, but that would require an ordinance change, and then have to pertain to any new licenses for new charities coming in as well.

It was strongly urged that this matter be brought to the attention of the Legislature to request a change to the law regarding licensing and strong beer.

B. Rotary Park bathrooms.

Debra Gustafson introduced Joe Miller and Shawn Berry of the Rotary Club. She reviewed the report:

- In 2013, Rotary Club of North St. Paul, Maplewood and Oakdale developed the attached Master Plan for Rotary Park. On March 5, 2013, City Council adopted the Master Plan. As noted on the Council approved resolution phase two of the Master Plan includes construction of permanent restrooms.
- Since the Master Plan was adopted Rotary Club has invested countless hours and financial resources into the park, so far they have invested \$51,100 to the improve Rotary Park.
- Park improvements Rotary Club have funded include: drinking fountain, two open aired shelters, bike racks, flag poles, rain garden, photo eye, monument sign, cement, picnic tables and benches.
- Attached are the building plans for the restrooms. The restroom plans have been reviewed and approved by City Engineer Dawley.
- The Parks and Recreation Commission reviewed the proposed restrooms at their June 27, 2018 regular meeting and provided the following feedback:
 - They recommend making both restrooms gender neutral.
 - Expressed some concerns regarding the possibility of people sleeping in the restrooms and vandalism.
 - Also had some concerns regarding ongoing maintenance costs and utility costs.
- Rotary recommends keeping the restrooms gender specific since the Rotary Club recommended gender specific restrooms and it has also been noted by our cleaning crew that men's restroom with a designated urinal are easier to keep clean and maintained.
- Since the parcel where the restrooms will be constructed is on land in DNR's name. Staff and Rotary Club are working with the DNR to update the cooperative agreement to include the restroom facility. City Staff, Rotary, and the DNR met onsite at Rotary Park on September 10th to discuss the project. The DNR stated that they would be willing to update our cooperative agreement to include the restroom facility. The DNR stated that the updated cooperative agreement needs to be in place prior to the start of construction.
- The DNR completed an ADA assessment of the restrooms, their feedback has been shared with the building architect and incorporated into the project plans. The building plans meet ADA requirements.

Financial Impact:

- City staff has submitted several grant applications for the Federal Recreational Trails Grant Program to secure funding for the project, both grant application were unsuccessful. After the failed grant attempts, Rotary Club has taken it upon themselves to raise the funds through in-kind donations, monetary donations and Rotary Club Grants.
- Rotary Club has raised all necessary monetary and in-kind donations to build the restrooms, with the exception of SAC fees and earthwork (grading and fill). Attached is their project budget and funding information. The estimated project cost is \$89,000.
- Rotary has requested the City waive city building permit fees and pay for the Metropolitan Council SAC Fee in the amount of \$2,485 and earthwork (grading and fill) in the amount of \$5,900. City staff is currently in discussions with a contractor regarding possibly having the earthwork donated.
- After completion of the project the City would be responsible for facility maintenance, utilities (electricity and water) and supplies (They are planning to install electric dryers, only toilet paper would be needed). All funding would be paid for through the City's

If the proposed project is approved by Council, Rotary Club would like to start construction at the end of September. Prior to the start of the project construction the City needs to obtain the

updated cooperative agreement from the DNR. The project is estimated to take two months. Rotary Club is hoping to have the project completed by November 2018.

City Council recommended consideration for approval at the September 18, 2018 regular City Council Meeting.

V. OTHER BUSINESS

There was no other business.

VI. ADJOURNMENT

There being no further business, on motion by Council Member Walczak, seconded by Council Member Furlong, with all present voting aye, Council Member Sonnek absent (4-0), Mayor Kuehn adjourned the workshop meeting at 5:55 p.m.

/s/ Michael R. Kuehn, Mayor

Attest:

/s/ Dr. Craig Waldron, City Manager