

**City of North Saint Paul**  
**June 5, 2018**  
**Proposed City Council Workshop Meeting Minutes**

**I. CALL TO ORDER**

Mayor Kuehn called the meeting to order at 5:04 p.m.

**II. ROLL CALL**

Present: Council Member Terry Furlong  
Council Member Jan Walczak  
Council Member Tom Sonnek  
Mayor Mike Kuehn

Absent: Council Member Candy Petersen

Staff: City Manager Dr. Craig Waldron, Deputy Clerk Mary Mills, City Engineer Morgan Dawley, Andy Hingeveld of WSB.

**III. ADOPT AGENDA**

*On motion by Council Member Furlong, seconded by Council Member Sonnek, with Council Members Furlong, Walczak, Sonnek and Mayor Kuehn voting aye, Council Member Petersen absent motion carried (4-0), to approve the agenda as presented.*

**IV. TOPIC(S)**

A. ADA Transition Plan.

City Engineer Morgan Dawley and Senior Transportation Engineer Andy Hingeveld reviewed the background, purpose, steps to compliance and schedule for the ADA Transition Plan and Inventory.

The ADA Transition Plan will include an evaluation of the existing City-owned sidewalk and trail network including pedestrian access ramps.

The City's sidewalk and trail network includes curb ramps, traffic signals, and other amenities that assist individuals traveling by foot, wheelchair, or other nonmotorized methods. The American Disabilities Act sets design standards for public rights of way to meet the needs of people of all abilities.

Local agencies are required to evaluate its facilities that do not meet the requirements set forth in the American with Disabilities Act (ADA), and develop a transition plan for structural changes to facilities that are needed to achieve program accessibility. This requirement has been in effect since 1992, but many cities have only begun to address this requirement.

In 2017, the Minnesota Department of Transportation notified cities that work on ADA Transition Plans for the public right-of-way needs to be underway in order to avoid the possibility of losing or being eligible for future federal transportation funding.

A public meeting will be held to collect input as part of the preparation of an ADA Transition Plan. The public meeting will be held on June 14th, 2018, from 4:00 pm to 6:00 pm in the Lobby of the North St. Paul City Hall (2400 Margaret Street).

The Draft ADA Transition Plan and inventory will be completed in June and presented to the City Council for adoption on July 3, 2018.

City Manager Waldron was called out of the meeting for five minutes.  
Council Member Walczak left the meeting from 6:12 p.m. to 6:18 p.m.

#### **V. OTHER BUSINESS**

Council Member Walczak requested that the Council have a discussion regarding the Fall Round-Up Parade at the next workshop.

Council Member Sonnek commented on the deer population near Joy Park. The City of Maplewood had been contacted some months ago regarding this issue. City Manager Waldron will contact the City of Maplewood to see where they are in regards to culling the deer in that area.

#### **VI. ADJOURNMENT**

*There being no further business, on motion by Council Member Sonnek, seconded by Council Member Furlong, with Council Members Furlong, Walczak, Sonnek and Mayor Kuehn voting aye, Council Member Petersen absent (4-0), Mayor Kuehn adjourned the workshop meeting at 6:20 p.m.*

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Michael R. Kuehn, Mayor

Attest:

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Mary Mills, Deputy Clerk