

**City of North Saint Paul**  
**February 6, 2018**  
**Adopted City Council Workshop Meeting Minutes**

**I. CALL TO ORDER**

Mayor Kuehn called the meeting to order at 4:00 p.m.

**II. ROLL CALL**

Present: Council Member Terry Furlong  
Council Member Candy Petersen  
Council Member Tom Sonnek  
Council Member Jan Walczak  
Mayor Mike Kuehn

Staff: Finance Director Jeanne Day, Keith Stachowski; Public Works Director Nick Fleischhacker; Deputy Clerk Mary Mills.

Guests: Lynn Cornwell, Broker for Wells Fargo

**III. ADOPT AGENDA**

*On motion by Council Member Furlong, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to approve the agenda as presented.*

**IV. TOPIC(S)**

A. Overview of the City's fourth quarter investment portfolio.

Finance Director Jeanne Day and Wells Fargo Broker Lynn Cornwell reviewed the fourth quarter investment report and gave a general overview of the City's investments through December 29, 2017.

The Investment Committee brought forth an Investment Policy to Council for adoption November 20, 2012. The Policy is designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return commensurate with the City's investment risk constraints and cash flow characteristics of the portfolio.

Policy Considerations include that the Policy will be reviewed on an annual basis. The Committee recommends Appendix A be revised to remove employee names and only reference authorized personnel by title only. It is also recommended that Appendix B of Relevant Investment Statutes and Ordinances be removed from the document and just referenced. This will be presented to Council as a Consent Agenda Item at Tuesday's regular meeting.

B. Discussion on softball fees for 2018.

Public Works Director Nick Fleischhacker stated that softball fee schedule changes and their impact to the South St. Paul Umpires Association were originally to be discussed. This issue has been resolved as the 3M Leagues were absorbed into the City League process.

Nick Fleischhacker and Keith Stachowski provided a brief overview on softball and field preparation fees and procedures and answered any council questions and concerns due to the roll out of the new fee changes adopted by Mayor and Council. The main change is that payment needs to be received at the time groups sign up for fields.

Council was in agreement to support the current adopted fees and they will remain in place for 2018 and be revisited for the next fee schedule cycle. Consistency with all entities for this season is crucial. All entities are aware of the changes for 2018.

**V. OTHER BUSINESS**

Public Works Director Nick Fleischhacker updated the council on the recent watermain breaks on Swan Avenue. The main has deteriorated and will be replaced with PVC as part of the 2018 street and utilities improvement project.

**VI. ADJOURNMENT**

*There being no further business, on motion by Council Member Sonnek, seconded by Council Member Furlong, with all present voting aye (5-0), Mayor Kuehn adjourned the workshop meeting at 4:59 p.m.*

/s/ Michael R. Kuehn, Mayor

Attest:

/s/ Mary Mills, Deputy Clerk