

**City of North Saint Paul
February 6, 2018
Adopted Regular City Council Meeting Minutes**

I. CALL TO ORDER

Mayor Kuehn called the meeting to order at 5:03 p.m.

II. THE PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

III. ROLL CALL

Present: Council Member Furlong
Council Member Petersen
Council Member Walczak
Council Member Sonnek
Mayor Kuehn

Staff: Interim City Manager Dr. Craig Waldron, Finance Director Jeanne Day, Public Works Director Nick Fleischhacker, Electric Director Brian Frandle, Deputy Clerk Mary Mills.

IV. ADOPT AGENDA

Mayor Kuehn noted that there would be a presentation to the Veterans' Memorial Park added to the agenda.

On motion by Council Member Petersen, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to approve the agenda as amended.

V. PRESENTATIONS

Council Member Furlong, on behalf of Furlong Liquors, presented a check in the amount of \$500 to the Veteran's Memorial Park. Dan Fisher was present to accept the check. This was from the proceeds of a special promotional sale.

VI. APPROVAL OF CONSENT AGENDA

On motion by Council Member Sonnek, seconded by Council Member Furlong, with all present voting aye (5-0), motion carried to approve the consent agenda, Resolution No. 2018-012 consisting of:

- A. January 16, 2018 workshop meeting minutes.
- B. January 16, 2018 regular meeting minutes.
- C. General accounts payable: \$3,749,092.12.
- D. EDA accounts payable: \$150.00.
- E. HRA accounts payable: \$1,546.73.

- F. Ordinance No. 767, 2018 Municipal Fee Schedule Update amending the 2018 Municipal Fee Schedule and Utility Rates to correct the Waste Water and Water Rates.
- G. To adopt the Amended Investment Policy as recommended by the Investment Committee.
- H. Approve a 2018 Park Fund Budget Request for Southwood Nature Preserve Task Force and to paint the Casey Lake Pavilion interior. Resolution No. 2018-013.
- I. Church of St. Peter Temporary On-sale Liquor License and Lawful Gambling approvals for Saturday, April 14, 2018. Resolution No. 2018-014.
- J. Application for a Charitable Gambling Permit to conduct Excluded Bingo by the Knights of Columbus Council 4967, for two events, March 24 and November 17, 2018. Resolution No. 2018-015.
- K. Application for a City (local) Charitable Gambling Permit for an event to be conducted by the Richardson Elementary School Parent Support Group (PTA), Friday, May 4, 2018. Resolution No. 2018-016.
- L. Set public hearing for 2018 Street and Utilities Improvement Project for February 20, 2018. Resolution No. 2018-017.

VII. MEETING OPEN TO PUBLIC

Shawn Rivet thanked the Council for the change to the pet licensing fee structure. Rivet also noted that there are still drainage issues on his street when there is heavy rainfall or snowmelt. Rivet asked to be notified if there is a zoning change from residential to commercial on the property behind his residence.

Bob Zick addressed the council requesting documentation on the items he had presented at the January 16 meeting. Staff will respond to this request.

John Schmahl commented on fact that the city crews did not remove snow from the fire hydrants at the same time they cleared snow from electric transformers. He stated he did not want anyone to contact him.

VIII. PUBLIC HEARINGS

There were no scheduled hearings.

IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. Interim City Manager Waldron presented a proposal from American Tower for continued site operations under an amendment of the “Option and Lease Agreement” dated April 3, 1995, between the City and Verizon Wireless for the Scottsdale site located at 2313 North St. Paul Drive.

On motion by Council Member Petersen, seconded by Council Member Walczak, with all present voting aye (5-0), motion carried to approve the amendment to the Verizon Cell Tower Lease agreement as presented.

X. REPORTS OF CITY MANAGER AND DEPARTMENTS

- A. Public Works Department Update

Public Works Director Nick Fleischhacker gave an update on the activities of the Public Works Department. Topics covered were water main breaks, snow plowing, equipment issues, Well maintenance and repairs, and Hause Park building improvements.

B. Electric Department Update

Electric Director Brian Frandle gave an update on the activities of the Electric Department. Topics covered were 2017 electric system upgrade and preparation for the 2018 road reconstruction, substation relay maintenance, three electric department employees (Kyle Hines, Jared Kruger and Easton Dale) completed training and graduated to journeyman lineman status, and 2018 preparation and planning.

XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES

A. Appointment of new member to the Parks and Recreation Commission.

Mayor Kuehn stated that the City of North St. Paul has received an application to the Parks and Recreation Commission from Tim Cole. Mr. Cole is a 20 year resident of the City. He has been involved with the North St. Paul Area Youth Hockey Association as a past vice president. He is a past member of the North St. Paul Athletic Association, and a past coach for North St. Paul football, softball, baseball and hockey. Mr. Cole served as a district representative for Minnesota Hockey. Mr. Cole has seen the great work being done in North St. Paul and desires to give back to the community. He is currently active in the Fire and Brimstone organization focusing on St. Paul Winter Carnival.

Mayor Kuehn recommended the City Council approve the appointment of Tim Cole to the PRC filling a vacant term ending December 31, 2018.

On motion by Council Member Furlong, seconded by Council Member Walczak, with all present voting aye (5-0), motion carried to adopt Resolution No. 2018-018 appointing Tim Cole to the Parks and Recreation Commission, filling a vacancy that expires December 31, 2018.

Council Member Sonnek stated that Planning Commission continues to review chapters for the Comprehensive Plan with Erin Perdu of WSB. This document is very well organized, well laid out and is an accessible format that includes community feedback.

Council Member Petersen noted that the Ramsey County League of Local Governments will host the Ramsey County Legislators on February 22 at the Rondo Library, 461 West Dale Street, St. Paul; Metro Cities continues working on its pre-emption initiatives for local cities to keep their power; the Design Review Commission will meet on Thursday, February 8 at 5:00 p.m.

Mayor Kuehn announced that the Economic Development Authority has now posted the “Introduction to North St. Paul” video on the city website. It will be presented at the next city council meeting.

XII. GENERAL BUSINESS

Council Member Petersen attended the MnDOT open house related to Highway 36 and Hadley proposed interchange.

Mayor Kuehn had the following general business items:

- WSB informed the city that Ramsey and Washington Counties and MnDOT are looking at the Highway 36/120 interchange under a program called Corridors of Opportunity. This is a regional solicitation program between the Metropolitan Council and the Transportation Board. They will be requesting a resolution of support from the City of North St. Paul. This could move the process along significantly.
- Kuehn attended Representative Betty McCollum's town hall meeting at the North St. Paul High School. It was a good discussion.
- The Mayor met with some Webelo Scouts and talked about City Government.
- The Valley Branch Watershed District will attending a future workshop to discuss Silver Lake and other initiatives that affect North St. Paul.

XIII. CLOSED SESSION

There was no closed session.

XIV. ADJOURNMENT

There being no further business, on motion by Council Member Walczak, Seconded by Council Member Furlong, with all present voting aye (5-0), Mayor Kuehn adjourned the meeting at 5:45 p.m.

/s/ Michael R. Kuehn, Mayor

Attest: /s/ Mary Mills, Deputy Clerk