

**City of North Saint Paul  
February 5, 2019  
Adopted Regular City Council Meeting Minutes**

**I. CALL TO ORDER**

Mayor Furlong called the meeting to order at 6:30 p.m.

**II. THE PLEDGE OF ALLEGIANCE**

All present recited the Pledge of Allegiance.

**III. ROLL CALL**

Present: Council Member Furlong  
Council Member Petersen  
Council Member Sonnek  
Mayor Furlong

Absent: Council Member Walczak

Staff: Acting City Manager Scott Duddeck, Deputy Clerk Mary Mills.

**IV. ADOPT AGENDA**

*On motion by Council Member Petersen, seconded by Council Member Sonnek, with all present voting aye (4-0), motion carried to approve the agenda as submitted.*

**V. PRESENTATIONS**

There were no presentations.

**VI. APPROVAL OF CONSENT AGENDA**

Council Member Sonnek requested the following amendment to the January 15, 2019, Regular Meeting minutes:

-Page 3, final paragraph, line 3, replace “50” with “60”

*On motion by Council Member Sonnek, seconded by Council Member Thorsen, with all present voting aye (4-0), motion carried to approve the consent agenda, as amended, Resolution No. 2019-015 consisting of:*

- A. January 8, 2019 regular meeting minutes
- B. January 15, 2019 regular meeting minutes
- C. General accounts payable: \$1,240,729.58
- D. HRA accounts payable: \$15,061.56
- E. League of Minnesota Cities Insurance Trust Municipal Tort Liability Waiver, Resolution No. 2019-016

- F. Temporary On-sale Liquor License and Charitable Gambling Application for Church of St. Peter for annual School fundraising event on March 2, 2019, Resolution No. 2019-017
- G. Police Department equipment to be retired and declared surplus for public auction, Resolution No. 2019-018

## VII. MEETING OPEN TO PUBLIC

**John Schmahl** expressed his extreme disappointment at the lack of information provided to the public regarding the City Council Retreat on Monday, February 4, 2019. He added there was no mention of this event on the website, although it was open to the public. He noted he learned that the only notification of the retreat was on the billboard at City Hall. He expressed concern that notification of public meetings should always be placed on the City website.

Mayor Furlong thanked Mr. Schmahl for his comments. He stated Council Member Thorsen has already addressed this issue with City Manager Duddeck. Mr. Duddeck confirmed this, adding he will follow up with City Staff to ensure that all public meeting notifications are posted on the City website.

**Don Bieniek** stated he received a phone call from Republic Waste Disposal yesterday that all trash pick-up would be delayed by one day for the remainder of the week.

## VIII. PUBLIC HEARINGS

There were no scheduled hearings.

## IX. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. Letter of Understanding – Amendment changing Thor Development to Coalition Development LLC for the development on Margaret Street across from City Hall.

Mr. Duddeck reviewed a Resolution amending the former agreement with Thor Development for a market-rate apartment development project across from City Hall, in which Thor is no longer involved. He stated the City Council's meeting packet contains a document releasing Thor from their obligations, as well as a development agreement with Coalition Development. He added the documents require City Council approval. He noted the terms of the development agreement are the same.

***On motion by Council Member Petersen, seconded by Council Member Sonnek, with all present voting aye (4-0), motion carried to approve Resolution Letter of Understanding – Amendment changing Thor Development to Coalition Development LLC for the development on Margaret Street across from City Hall.***

- B. Approval of Interfund transfers for TIF 4-8 and 4-9

Mr. Duddeck stated the next two agenda items are related to preparation documents for new developments in North St. Paul that require City Council approval. He welcomed Terri Heaton, Springsted, Inc., and invited her to address the City Council.

Ms. Heaton reviewed the resolutions creating documented loan sources allowing the City to reimburse itself from the General Fund for up-front costs related to creation of two TIF districts. She stated each fund would be allowed an advance up to \$100,000 which would be re-paid when the TIF Districts are established. She added the next action related to the TIF will be presented to the City Council soon enough that there would not be a need for additional funds.

Mr. Duddeck stated City Staff recommends approval of Resolutions 2019-019 and 2019-020 approving transfers for TIF Districts 4.8 and 4.9.

***On motion by Council Member Sonnek, seconded by Council Member Petersen, with all present voting aye (4-0), motion carried to approve Resolution 2019-019, approving Interfund Transfers for TIF District 4-8.***

***On motion by Council Member Thorsen, seconded by Council Member Sonnek, with all present voting aye (4-0), motion carried to approve Resolution 2019-020, approving Interfund Transfers for TIF District 4-9.***

## **X. REPORTS OF CITY MANAGER AND DEPARTMENTS**

Mr. Duddeck stated City Staff continues to work on development projects, including pre-construction meetings with M&I Homes for the townhome development planned for the Anchor Block site. He added M&I Homes is preparing to submit grading documents for review by the City Engineer. He noted construction is planned to begin in March or April 2019.

Mayor Furlong asked for an update on marketing efforts. Mr. Duddeck stated announcements have been placed on the City website as well as social media to market “Gateway on McKnight”, the new 100-unit townhome development. He added M&I Homes’ marketing team has provided marketing materials for distribution.

## **XI. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES**

Council Member Sonnek stated the Planning Commission will meet Thursday February 7, 2019, at 6:15 p.m. in the Council Chambers.

Council Member Petersen stated Ramsey County League of Local Government will host a conversation on City and County legislative policies, to be held Thursday February 7, 2019, at North St. Paul City Hall in the Training Room. She added the public is invited and food will be served.

Council Member Thorsen stated the Economic Development Authority (EDA) meeting was held January 22, 2019 at 4:00 p.m. in Council Chambers. He added Robert Drew was re-elected as Chair and Rich McNamara was elected Vice-Chair. He noted Don Jensen, who was absent, was nominated as Treasurer.

Council Member Thorsen stated the EDA reviewed 2019 goals, including the business retention visit program and researching grant options for development and redevelopment. He added the Buxton Retail Study was discussed, which the EDA did not feel it was worthwhile to explore

again. He noted the EDA's next meeting is scheduled for March 12, 2019 at 4:00 p.m. at City Hall.

Council Member Petersen stated she recently attended the League of Minnesota Cities' Experienced Officials Conference. She added she attended the Fire Department's Annual Party. She noted the City of North St. Paul is fortunate to have such a great Fire Department.

Council Member Petersen stated she attended the Highway 36/Hanley intersection meeting in Oakdale that same day.

## **XII. GENERAL BUSINESS**

Mayor Furlong reviewed a recent meeting with the Silver Lake Improvements Association, at which they appointed officials and reviewed their budget. He added the Association indicated they did not need to use DNR funds that were allocated in 2018 for lake treatment. He noted the Association will review whether the funds will be used in 2019.

Mayor Furlong stated a meeting was held this week with Twin Cities Pawn Shop this past week.

## **XIII. CLOSED SESSION**

Mayor Furlong stated the City Council would recess to Closed Session, to discuss the following:

1. AFSCME Council 5 representing the Essential Employees
2. AFSCME Council 5 representing the Non-Essential Employees
3. LELS Local No. 298 representing the Police Sergeants
4. LELS Local No. 211 representing the Police Patrol Officers
5. Teamsters Local No. 320 representing the Public Works and Electric Employees
6. IBEW Local No. 160 representing the Supervisory Unit

*On motion by Council Member Thorsen, seconded by Council Member Sonnek, with all present voting aye (4-0), motion carried to recess the Regular Session to Closed Session at 6:51 p.m.*

Mayor Furlong called the Closed Session to order at 6:57 p.m.

*On motion by Council Member Petersen, seconded by Council Member Sonnek, with all present voting aye (4-0), motion carried to adjourn the Closed Session at 7:35 p.m.*

## **XIV. ADJOURNMENT**

*There being no further business, on motion by Council Member Sonnek, Seconded by Council Member Thorsen, with all present voting aye (4-0), Mayor Furlong adjourned the Regular Meeting at 7:35 p.m.*

/s/ Terrence J. Furlong, Mayor

Attest: /s/ Scott A. Duddeck, Acting City Manager