

**City of North Saint Paul  
January 8, 2019  
Adopted Regular City Council Meeting Minutes**

**I. CALL TO ORDER**

Acting Mayor Walczak called the meeting to order at 6:30 p.m.

**II. OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS**

The following newly elected officials were sworn in by Deputy Clerk Mary Mills:

- Terry Furlong
- Candy Petersen
- Scott Thorsen

Fr. Ettore Ferrario, Church of St. Peter, offered a blessing of the newly elected City officials.

*Mayor Furlong called a recess from 6:40 p.m. to 6:43 p.m.*

**III. THE PLEDGE OF ALLEGIANCE**

All present recited the Pledge of Allegiance.

**IV. ROLL CALL**

Present: Council Member Thorsen  
Council Member Petersen  
Council Member Walczak  
Council Member Sonnek  
Mayor Furlong

Staff: City Manager Scott Duddeck, Administrative and Community Services Director  
Debra Gustafson, Deputy Clerk Mary Mills.

**V. ADOPT AGENDA**

City Manager Scott Duddeck requested the following additions to the agenda, related to M&I Homes Property Closing:

- Agenda Item VII. Consent Agenda, Item F – M&I Homes Property Closing
- Agenda Item XII. Reports of City Manager and Departments, Item A, Waiver of Plat Requirement

***On motion by Council Member Petersen, seconded by Council Member Thorsen, with all present voting aye (5-0), motion carried to approve the agenda as amended.***

**VI. PRESENTATIONS**

A. *Veteran's Memorial Park Update*

Veteran's Memorial Park Committee Chair Dan Fisher introduced the Committee Members: American Legion representative Archie Vickerman; Treasurer Sandy Furlong; Website Manager Bruce Fabio; Events Coordinator Angela Strong; and Construction Coordinator Dave Andren. He thanked Mr. Duddeck and Committee Liaison Mayor Furlong for their guidance and support, as well as numerous citizens who have come forward to help honor veterans with this important project.

Mr. Fisher reviewed the construction project, including expenditures, installation of pavers, and site improvements, as well as six memorable events that were held on the site. He added a book listing donors and pavers is planned, as well as a lectern for facilitating future events. He noted a celebration is planned for August 1, 2019, commemorating the American Legion's 100-year anniversary.

Mr. Fisher expressed the Committee's pleasure and gratitude to serve the community of North St. Paul by honoring veterans. He thanked City Staff and the City Council for their support for the past four years.

## **VII. APPROVAL OF CONSENT AGENDA**

*On motion by Council Member Sonnek, seconded by Council Member Walczak, with all present voting aye (5-0), motion carried to approve the consent agenda as amended, Resolution No. 2019-001 consisting of:*

- A. December 18, 2018 regular meeting minutes
- B. General Accounts Payable: \$687,106.57
- C. Memorandum of Agreement with the History Cruzers for the 2019 Car Shows
- D. Resolution approving authorized signatories for the City of North St. Paul
- E. Resolution appointing Scott Duddeck as the responsible authority for Data Practices Act
- F. M&I Homes Property Closing

## **VIII. MEETING OPEN TO PUBLIC**

**Bob Zick** expressed his belief that the phrase "follow and adhere" should be added to the City Council Oath of Office. An expectation of community engagement and openness accompanies changes to the City Council, and Workshops and Commission meetings should be broadcast on cable television, for which many residents pay a monthly fee. He noted the new City Council should be responsive and available to all residents.

## **IX. PUBLIC HEARINGS**

There were no scheduled hearings.

## **X. CITY BUSINESS ACTION ITEMS & RECOMMENDATIONS**

- A. 2019 City Council Meeting Calendar

Mr. Duddeck requested City Council approval of the 2019 City Council meeting calendar. He noted additional meetings can be added as needed, with sufficient posting.

***Motion by Council Member Sonnek, seconded by Council Member Walczak, with all present voting aye (5-0), motion carried to approve the 2019 City Council meeting calendar.***

Discussion during the motion: Council Member Thorsen stated the first meeting in August is traditionally cancelled due to National Night Out. He requested that City Staff and the City Council keep that in mind as an additional meeting in August 2019 might be necessary.

#### B. 2019 Annual Resolutions

Mr. Duddeck reviewed 2019 Annual Resolutions:

- Investment Committee Member appointments: Mr. Duddeck, Finance Director Jeanne Day, Mayor Furlong, and Alternate Member Councilmember Thorsen.
- Depository Bank for City Funds and Securities: US Bank for City funds and securities; other investments with Premier Bank, US Bank, Wells Fargo Brokerage Services, RBC Capital Markets LLC and Minnesota Municipal Money Market M4 Fund.
- City Attorney Retainer: Soren Mattick, Campbell Knutson.
- Legal Newspaper for Publications: *Ramsey County Review*.
- Acting Mayor: Councilmember Jan Walczak.

***Motion by Council Member Thorsen, seconded by Council Member Sonnek, with all present voting aye (5-0), motion carried to approve 2019 Annual Resolutions.***

Discussion during the motion: Council Member Sonnek asked whether there are any changes to the City's financial investments and securities in 2019. Mr. Duddeck stated there are no changes or additions, except the addition of alternate Investment Committee Member Thorsen.

### **XI. REPORTS OF CITY MANAGER AND DEPARTMENTS**

#### A. Waiving of Plat Requirement for M&I Homes Property Closing

Mr. Duddeck reviewed the closing on the sale of City-owned property to M&I Homes, which is scheduled for January 10, 2019, including a requirement that the plat would be filed simultaneously with the closing. He noted this requirement can be waived, as there has been a delay in filing the plat. City Staff recommends approval of the waiver.

***On motion by Council Member Sonnek, seconded by Council Member Walczak, with all present voting aye (5-0), motion carried approve waiver of the requirement that McKnight Townhomes plat to be completed and present at the closing on Parcels 6, 7 and 9.***

### **XII. REPORTS OF COUNCIL, COMMISSIONS & COMMITTEES**

#### A. Parks and Recreation Commission Annual Report

Committee Chair Lloyd Grachek introduced Committee members: Larry Amsden, Ingrid Koller, Nancy Thorsen, Sarah Zahradka, Heather Haas, Laura Greenlee-Karp and Tim Cole, as well as Jim Naughton of North St. Paul Athletic Association (NSPAA).

Chair Grachek reviewed Parks and Recreation Commission accomplishments and events, including Silver Lake Curly Side commemorative plaque installation; 2<sup>nd</sup> Annual Movie on Main, with special thanks to the History Cruzers; and events t Casey Lake Park, including Star Watch, Concerts in the Park, 3<sup>rd</sup> Annual Egg Hunt and Halloween Trick or Trail, as well as recreational programming.

Parks projects in progress include planned improvements to Colby Hills Park playground equipment; installation of the Snowman historical sign; and new restrooms at Rotary Park, with funding from the Rotary Club. The Commission's 2019 goals and projects include completion of playground projects; ongoing summer youth recreational programming; and continuation of successful events and programs.

Council Member Sonnek asked whether the Commission is considering renovations to McKnight Park tennis courts. Administrative and Community Services Director Debra Gustafson stated McKnight Park tennis courts have been discussed for potential resurfacing, which would be an expensive project. She added the Commission has focused on affordable projects that will have more of an impact. She noted resurfacing of the Silver Lake tennis courts is planned, as they get a lot of use and City Staff have received community feedback regarding their condition.

Council Member Walczak noted the Park Improvement Plan is outdated, and long-term parks planning should be a City Council goal for 2019. She asked whether parks are being reviewed for ADA compliance. Ms. Gustafson confirmed this.

Council Member Walczak asked whether ADA-compliant parking, a City Council directive, will be made available at Hause Park. She added updates are necessary to bring the City's parks into ADA compliance. Ms. Gustafson stated there is currently no parking at Hause Park, as the majority of park users live nearby. She added City Staff has discussed the potential of addressing ADA-compliant parking, which would be a costly project.

Council Member Thorsen noted many parks projects have been completed since the original Parks Plan was adopted in 2012. He added he would support a City Council workshop to review and update the Parks Plan to include new goals for larger scale projects, like the Northwood Park shelter. Council Member Walczak agreed.

### **XIII. GENERAL BUSINESS**

Council Member Sonnek offered his congratulations to the City's newly elected officials.

Council Member Walczak added her congratulations. She expressed excitement for the new year, working with the new Mayor and City Council.

Council Member Petersen agreed, adding the City will be experiencing progress and development. She stated she is looking forward to serving the City and working with the City Council.

Council Member Thorsen added his thanks to the voters, adding he is excited to be back and wished everyone a Happy New Year.

Mayor Furlong thanked residents, City Staff and City Council for their support, and expressed his excitement about his new role.

Mr. Duddeck thanked the City Council for the opportunity to serve the City of North St. Paul in his new role as City Manager.

#### **XIV. CLOSED SESSION**

There was no closed session.

#### **XV. ADJOURNMENT**

*There being no further business, on motion by Council Member Walczak, Seconded by Council Member Sonnek, with all present voting aye (5-0), Mayor Furlong adjourned the meeting at 7:23 p.m.*

/s/ Terrence J. Furlong, Mayor

Attest: /s/ Scott A. Duddeck, Interim City Manager