

**CITY OF NORTH ST. PAUL
PARKS AND RECREATION COMMISSION
REGULAR MEETING AGENDA
July 25, 2018
6:30 PM**

North St. Paul NSP Downtown Open Lot

I. CALL TO ORDER

II. ROLL CALL

Larry Amsden, Vice Chair
Lloyd Grachek, Chair
Ingrid Koller
Nancy Thorsen
Sarah Zahradka
Heather Haas
Tim Cole
Laura Greenlee-Karp

Ex-Officio: Jim Naughton

Council Liaison: Terry Furlong

III. ADOPT AGENDA

IV. APPROVAL OF MINUTES

A. Approve the June 27, 2018 regular meeting minutes.

V. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

VI. PUBLIC HEARINGS

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

- A. Review/Discussion/Recommendation: 2019 Park Fund Budget
- B. Review/Discussion/Recommendation: 2018 Parks and Recreation Commission Goals
- C. Review/Discussion/Recommendation: Winter Skate Party
- D. Review/Discussion/Recommendation: 2019 Summer Youth Programming Update

VIII. REPORTS FROM STAFF

- A. Review/Discussion: Budget Update – June
- B. Review/Discussion: Movie on Main
- C. Review/Discussion: Colby Hills Park and Park Policy Update
- D. Review/Discussion: Northwood Park Memorial Update

IX. REPORTS FROM COMMISSIONERS & PARK LIAISONS

- A. Review/Discussion: SPLASH Debrief**
- B. Review/Discussion: Music In the Park**
- C. Review/Discussion: Downtown Park Meeting Update**
- D. Review/Discussion: National Night Out**
- E. Review/Discussion: Tennis Courts**
- F. Review/Discussion: Halloween Event**
- G. Review/Discussion: Star Watch Event**

X. ADJOURNMENT

Next meeting: August 22, 2018 at Hause Park

**CITY OF NORTH ST. PAUL
PARKS AND RECREATION COMMISSION
MEETING MINUTES**

**June 27, 2018
6:30 PM**

North St. Paul Tower Park
2375 13th Avenue E.

I. CALL TO ORDER

Vice Chair Larry Amsden called the meeting to order at 6:33 p.m.

II. ROLL CALL

Present: Larry Amsden, Vice Chair
Heather Haas
Ingrid Koller
Nancy Thorsen
Sarah Zahradka
Tim Cole
Laura Greenlee-Karp

Absent: Lloyd Grachek, Chair

Council Liaison: Terry Furlong

Staff: Debra Gustafson, Strategic Operations Director / PRC Liaison
Keith Stachowski, Parks Coordinator
Sandra Bush, Community Development

Ex-Officio: Jim Naughton, NSPAA

III. ADOPT AGENDA

On motion by Commissioner Zahradka, seconded by Commissioner Haas with all present voting aye, motion carried to adopt the agenda.

IV. APPROVAL OF MINUTES

Approve the May 23, 2018 regular meeting minutes.

On motion by Commissioner Thorsen, seconded by Commissioner Koller with all present voting aye, motion carried to approve the May 23, 2018 meeting minutes.

V. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

VI. PUBLIC HEARINGS

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A community meeting was scheduled at 6:00 p.m. prior to the regularly-scheduled PRC meeting. Mayor Kuehn attended the meeting. He stated the residents are enjoying the new shelter and playground at Tower; park is well-respected, no crime, lighting is a great improvement. He discussed starting a Summer Youth Program. Koller suggested calling the program “Unplug and Play.” Mayor Kuehn mentioned that the Ron Adams Press Box Naming Ceremony is June 29th. Zahradka stated that Play by Design will be in North St. Paul on June 29th gathering ideas for a St. Paul playground. Mayor Kuehn stated that the City donates \$3,000 to the Historical Society and the City may possibility start an arts council to promote Arts and Culture. A group will be formed to organize cultural events, such as music in churches. Anyone interested should email the Mayor.

A. **Review/Discussion/Recommendation: Snowman Sign.**

Gustafson proposed that the Snowman Sign be placed off of Margaret Street. PRC agreed. PRC reviewed the sign. Suggestions were to have the picture of the snowman in the center and move the Hedican/Stanley Cup snowman picture to the side, change the font for “Our Famous,” as the “F” looks like a “T.” If PRC has other suggestions, they will email Gustafson only and she will email the final to PRC. Gustafson is working with DNR for approval of the sign installation.

B. **Review/Discussion/Recommendation: Facility Rental Policy and Reservation Update.**

PRC approved the updated language to the Park Rental Policy regarding Refunds and Cancellations as it relates to weather, with the following language to be added to the updated language: “under the discretion of the City Manager.” Gustafson will bring to City Council for approval.

C. **Review/Discussion/Recommendation: Colby Hills Playground Options.**

Gustafson presented pictures and quotes for playground equipment from 1) Landscape Structure and 2) MN/WI Playground. PRC majority voted on the design from Landscape Structure. Gustafson will review the City’s financial policy. Total playground and other costs is \$29,385.06. It is recommended the equipment will be purchased in 2018 and installed in 2019.

On motion by Commissioner Zahradka, seconded by Commissioner Haas, with all present voting aye, motion carried to recommend to City Council to

approve \$30,000 or less to purchase and install playground equipment by Landscape Structure.

D. Review/Discussion/Recommendation: Downtown Park Data.

Zahradka summarized the downtown data Visual Preference Survey as it relates to a park/open space. The survey showed high interest in an amphitheater, family friendly space, splash pad, snowman theme, farmers/flee market, gathering space. Zahradka stated that Play by Design will be in North St. Paul on June 29th at 6:00 p.m., and that they will sketch for free. PRC would like to see the space used for an amphitheater, band shell, concerts, farmers market and to use the snowman theme as this would be a reason for people to come to North St. Paul.

E. Review/Discussion/Recommendation: Northwood Park Memorial.

Gustafson received a community request to rename Northwood Park to memorialize the resident's grandfather, a former North St. Paul Mayor. PRC agreed that they did not want to get into the position of renaming parks and also that it is quite costly. A storybook sign memorializing the resident's grandfather was suggested. Gustafson will send the resident a sample of a storybook sign along with the cost of the sign and installation.

F. Review/Discussion/Recommendation: 2019 Summer Youth Programming.

City Council would like to offer youth programming in the parks in 2019. Registration will be required, but the programs will be free. They would be once a week for an hour. Events could include ice cream tour, snowman tour-serve snow cones, introduction to baseball, volleyball. Greenlee-Karp stated that the School District is starting a free program with a mobile pop-up bus that will offer tech classroom, tour of the bus, simple activities such as sewing and Lego projects. Gustafson, Stachowski, and Greenlee-Karp will meet within the next month to discuss further.

G. Review/Discussion/Recommendation: Rotary Park Restroom.

City Council is proposing to install a men's and women's restroom at Rotary Park. PRC concerns are that this could attract homeless people and vandalism. PRC's recommendation to City Council is for the restrooms to be gender-neutral to mirror what state parks are doing.

VIII. REPORTS FROM STAFF

A. Review/Discussion: Budget Update - May

Gustafson summarized revenue/expenditures for May 2018. Stachowski suggested that new tables for Hause be budgeted. Furlong stated that the Park Fund is a budget item in 2019.

B. Review/Discussion: Movie on Main.

Gustafson stated we received a \$500 donation from Old National Bank for Movie on Main, bringing the total of donations to \$1,500. Gustafson stated Target wants to come to two events after their remodel as a customer-appreciation where they will have a food truck, give out coupons/certificates, reusable bags. She is waiting for response from Target regarding \$500 donation for Movie on Main event. Gustafson asked what other events PRC suggested Target attend. PRC suggested the August Music in the Park and/or the Trick or Treat Trail.

C. Review/Discussion: Curly Slide Sign Update.

Gustafson stated the Silver Lake curly slide sign should arrive sometime in July. The sign will be placed on a pedestal.

D. Review/Discussion: Picnic Table Update.

Berwald agreed to have the table he donated to be placed near the Snowman Message Board.

IX. REPORTS FROM COMMISSIONER AND PARK LIASIONS

A. Review/Discussion: SPLASH.

Koller stated she still needs crafters and volunteers, especially for set-up. She asked if anyone has pop-up tents. Furlong has two; Zahradka has one; and the City has two she can use. This will be her last year to coordinate SPLASH. Cole, Amsden and Stachowski will help on day of event.

B. Review/Discussion: Music In the Park.

Haas stated there was a good turn-out for the June 21st concert. Chef Shawn's Barbeque will be at the July 19th concert serving chicken and pork. Possible ice cream truck will attend.

C. Review/Discussion: Star Watch.

Thorsen stated it will be set up like last year with the telescope in the baseball field. It is scheduled for October 4th at Casey Lake Park.

D. Review/Discussion: Tennis Courts.

Furlong – no update.

E. Review/Discussion: National Night Out.

Greenlee-Karp will make postcards for the August 7th event. She requested to have the City mail out the postcards.

X. ADJOURNMENT

On motion by Commissioner Cole, seconded by Commissioner Greenlee-Karp, with all present voting aye, motion carried to adjourn the meeting at 8:26 pm.

Next meeting: July 25, 2018, at Downtown NSP, Former City Hall Lot (Across from Neumann's Bar). Remember to bring a chair.

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
July 25, 2018

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. 2019 Park Fund Budget

ACTIONS TO BE CONSIDERED

Review and approval of the proposed 2019 Park Fund Budget

FACTS

It has been requested that the Park Fund Budget be included in 2019 regular budget process.

- Listed below is what was approved last year at the December Council Meeting :
 - StarWatch: \$500
 - Concerts in the Park: \$2,000
 - Spring Egg Hunt: \$600
 - Trick or Treat Trail: \$400
 - Movie on Main: \$2,000
 - Event T-Shirts: \$650
 - Southwood Nature Preserve: \$6,000

Proposed budget for 2019:

- StarWatch: \$500
- Concerts in the Park: \$2,000
- Spring Egg Hunt: \$600
- Trick or Treat Trail: \$400
- Movie on Main: \$2,000
- Park Clean Up: \$50
- Southwood Nature Preserve: \$6,300
- Fire and Ice Skating Party: \$200

Other possible 2019 projects: resurface Silver Lake Tennis Courts, ADA accessible swing, resurface Northwood Basketball Court, new park signage.

ATTACHMENTS

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
July 25, 2018

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

B. 2018 Park and Recreation Commission Goals

ACTIONS TO BE CONSIDERED

Review of the 2018 Parks and Recreation Commission Goals

FACTS

Listed below are the 2018 Goals:

Cultivate relationships with corporate sponsors to assist with sponsorship of community events.

Discuss possible updates at Colby Park, Polar Park and Building at Northwood Park.

Continue conversation regarding City Tennis Courts and Pickleball.

Work with Public Works to continue to provide recommendations regarding Park Maintenance projects.

Continue successful events such as; Concerts in the Park, SPLASH, Egg Hunt, Star Watch, Movie on Main, Trick or Treat Trail, Prairie Days and Park Clean Up.

Revisit the Park Facility Policy and provide City Council with a recommendation based on facility usage.

Continue discussion regarding the feasibility of a Park in Downtown and Skate Board Park at McKnight.

ATTACHMENTS

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
July 25, 2018

VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

C. Proposed Winter Skate Party

ACTIONS TO BE CONSIDERED

Consideration of a Winter Skate Party in Collaboration with Community Education.

FACTS

Staff met with Community Education regarding the possibility of hosting a Skate Party at Hause in the winter of 2019. Possible components of the event could include:

Skating
Bonfire with S'mores
Ice Lanterns
Hot Coco

ATTACHMENTS

Agenda Information Memorandum
North St. Paul Parks and Recreation Commission
July 25, 2018

VIII. REPORTS FROM STAFF

A. BUDGET: JUNE UPDATE

FACTS

From the January 1, 2018 budget report to June 30, 2018, listed below are the Park Fund expenditures and revenues:

Park Fund Expenditures (June): \$9,044.69

- \$8,094.69 Supplies for the Hause Park Remodel.
- \$950.00 For Music in the Park (3 concerts)

\$130,000 has been taken out of the account for 2017 & 2018 to pay for the Casey Lake Shelter Bond (\$65,000 in December 2017 and \$65,000 in January 2018)

Park Fund Revenue (June): \$1,880

- Park / Canoe Rental Fees: \$1,850 (June)
- Donations (utility billing): \$30

*Staff contacted Finance regarding transfer of \$100,000 of LGA funding. Finance said 50% would be transferred at the end of July (\$50,000) and 50% would be transferred at the end of December (\$50,000)

Fund Balance as of 6/30/2018: \$191,994.73

The unclaimed Park Fund balance is (Fund Balance – Approved Expenditures):
\$120,773.01 + LGA Funding (that will be transferred at the end of July and end of December)

Budget expenditures that have been approved for 2018:

\$6,000 Southwood Nature Preserve
Casey Lake Shelter Payment (\$65,000 has been taken out for 2018)
\$800 Silver Lake Curly Slide Sign
\$821.95 Movie on Main (\$1,178.05 has been spent on Movie License and Screen Deposit)
\$500.00 Star Watch
\$213.45 Event Shirts (\$435.55 has been spent on vests and shirts)
\$468.06 Spring Egg Hunt (\$131.94 had been spent on the event)
\$1,038.21 Summer Concert Series (\$961.79 for Donation Box)
\$400 Trick or Treat Trail
\$14,000 Polar Park Updates
\$300 Sign Boards and Hooks at Casey Lake Park
\$30 Refreshments for the Park Clean-Up

\$1,625 Snowman Sign
\$30,000 Colby Hills Park
\$15,025.05 House Building Updates (\$14,974.95 has been spent on supplies)
\$71,221.72

ATTACHMENTS

Financial Reports

CITY OF NORTH ST. PAUL
 YEAR TO DATE BALANCE SHEET
 AS OF: JUNE 30TH, 2018

063-PARK FUND

ACCT NO#	ACCOUNT NAME	BEGINNING BALANCE	M-T-D ACTIVITY	Y-T-D ACTIVITY	CURRENT BALANCE
<u>ASSETS</u>					
063-1010	CASH	247,183.76	2,111.07	48,794.34CR	198,389.42
063-1033	S/A RECEIVABLE	0.00	0.00	0.00	0.00
063-1040	ACCOUNTS RECEIVABLE	50.00	0.00	0.00	50.00
063-1042	ACCOUNTS RECEIVABLE MODULE	1,950.00	1,800.00CR	300.00	2,250.00
063-1054	DUE FROM OTHER FUND	0.00	0.00	0.00	0.00
063-1060	INTEREST REC INVEST	877.77	0.00	877.77CR	0.00
063-1061	MARKET VALUE ADJUSTMENT	0.00	0.00	0.00	0.00
063-1888	REVENUE CLEARING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS		250,061.53	311.07	49,372.11CR	200,689.42
<u>LIABILITIES</u>					
063-2010	AP PENDING (DUE TO POOL)	140.81CR	7,475.76CR	8,553.88CR	8,694.69CR
063-2011	ACCOUNTS PAYABLE OTHER	263.70CR	0.00	263.70	0.00
063-2026	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
063-2027	DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00
063-2029	USE TAX PAID	0.00	0.00	0.00	0.00
063-2030	SALES TAX	0.00	0.00	0.00	0.00
063-2060	DEFERRED REVENUE	3,825.00CR	0.00	3,825.00	0.00
063-2888	EXPENSE CLEARING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIABILITIES		4,229.51CR	7,475.76CR	4,465.18CR	8,694.69CR
<u>FUND EQUITY</u>					
063-2900	FUND BLANCE	245,832.02CR	0.00	0.40CR	245,832.42CR
TOTAL REVENUES		0.00	1,880.00CR	30,591.34CR	30,591.34CR
TOTAL EXPENDITURES		<u>0.00</u>	<u>9,044.69</u>	<u>84,429.03</u>	<u>84,429.03</u>
TOTAL FUND EQUITY		245,832.02CR	7,164.69	53,837.29	191,994.73CR
BALANCE		0.00	0.00	0.00	0.00

WARNING 2 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

CITY OF NORTH ST. PAUL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2018

063-PARK FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL	0	0.00	0.00	0.00	0.00	0.00
CHARGES	0	1,850.00	20,660.00	11,684.32 (20,660.00)	0.00
OTHER CHARGES	0	30.00	9,931.34	10,785.77 (9,931.34)	0.00
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	1,880.00	30,591.34	22,470.09 (30,591.34)	0.00
<u>EXPENDITURE SUMMARY</u>						
GENERAL PARK	0	950.00	2,578.50	3,278.00 (2,578.50)	0.00
SOUTHWOOD PARK	0	0.00	0.00	80.00	0.00	0.00
CASEY LAKE PARK	0	0.00	1,875.58	345.88 (1,875.58)	0.00
NORTHWOOD PARK	0	0.00	0.00	0.00	0.00	0.00
HAUSE PARK	0	8,094.69	14,974.95	0.00 (14,974.95)	0.00
DOROTHY PARK	0	0.00	0.00	26,329.44	0.00	0.00
NON DEPARTMENTAL	0	0.00	65,000.00	0.00 (65,000.00)	0.00
TOTAL EXPENDITURES	0	9,044.69	84,429.03	30,033.32 (84,429.03)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0 (7,164.69) (53,837.69) (7,563.23)	53,837.69	0.00

CITY OF NORTH ST. PAUL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2018

063-PARK FUND
 GENERAL PARK % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
063-4-40-4120-031 OPERATING SUPPLIES	0	0.00	443.50	0.00	(443.50)	0.00
TOTAL SUPPLIES	0	0.00	443.50	0.00	(443.50)	0.00
<u>CONTRACTUAL SERVICES</u>						
063-4-40-4300-410 GENERAL CONTRACT/CONSU	0	950.00	950.00	1,365.00	(950.00)	0.00
063-4-40-4570-000 EQUIPMENT RENTAL	0	0.00	1,185.00	1,913.00	(1,185.00)	0.00
TOTAL CONTRACTUAL SERVICES	0	950.00	2,135.00	3,278.00	(2,135.00)	0.00
 TOTAL GENERAL PARK	 0	 950.00	 2,578.50	 3,278.00	 (2,578.50)	 0.00

CITY OF NORTH ST. PAUL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2018

063-PARK FUND
 SOUTHWOOD PARK % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
063-4-41-4120-303 OPERATING SUPPLIES	0	0.00	0.00	80.00	0.00	0.00
063-4-41-4120-412 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4210-303 MOTOR FUELS	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4230-303 SMALL TOOLS & MINOR EQ	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4235-000 MAINTENANCE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
063-4-41-4235-303 MAINTENANCE MATERIALS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0	0.00	0.00	80.00	0.00	0.00
<u>CONTRACTUAL SERVICES</u>						
063-4-41-4300-303 GENERAL CONTRACT/CONSU	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
<hr/>						
TOTAL SOUTHWOOD PARK	0	0.00	0.00	80.00	0.00	0.00

CITY OF NORTH ST. PAUL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2018

063-PARK FUND
 CASEY LAKE PARK % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
063-4-42-4120-403 OPERATING SUPPLIES	0	0.00	0.00	146.88	0.00	0.00
063-4-42-4120-410 OPERATING SUPPLIES	0	0.00	11.79	0.00 (11.79)	0.00
063-4-42-4120-411 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4120-412 OPERATING SUPPLIES	0	0.00	924.56	0.00 (924.56)	0.00
063-4-42-4220-205 SIGNS & SIGN MAINTENAN	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4230-403 SMALL TOOLS & MINOR EQ	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>199.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0	0.00	936.35	345.88 (936.35)	0.00
<u>CONTRACTUAL SERVICES</u>						
063-4-42-4300-000 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4575-412 GENERAL RENTALS	0	0.00	39.23	0.00 (39.23)	0.00
063-4-42-4600-403 CONTRACTED REPAIR/MAIN	0	0.00	900.00	0.00 (900.00)	0.00
063-4-42-4630-412 MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	0	0.00	939.23	0.00 (939.23)	0.00
<u>CAPITAL</u>						
063-4-42-4700-403 OFFICE FURNITURE & FIX	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4710-205 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-42-4750-000 IMPROVEMENTS OTHER THA	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL CASEY LAKE PARK	0	0.00	1,875.58	345.88 (1,875.58)	0.00

CITY OF NORTH ST. PAUL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2018

063-PARK FUND
 NORTHWOOD PARK % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>CONTRACTUAL SERVICES</u>						
063-4-44-4300-000 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL</u>						
063-4-44-4740-000 BUILDING & STRUCTURES	0	0.00	0.00	0.00	0.00	0.00
063-4-44-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL NORTHWOOD PARK	0	0.00	0.00	0.00	0.00	0.00

CITY OF NORTH ST. PAUL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2018

063-PARK FUND

HAUSE PARK % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>CAPITAL</u>						
063-4-46-4740-000 BUILDINGS & STRUCTURES	0	5,432.19	12,228.77	0.00 (12,228.77)	0.00
063-4-46-4750-000 IMPROVEMENTS OTHER THA	0	<u>2,662.50</u>	<u>2,746.18</u>	<u>0.00 (</u>	<u>2,746.18)</u>	<u>0.00</u>
TOTAL CAPITAL	0	8,094.69	14,974.95	0.00 (14,974.95)	0.00
TOTAL HAUSE PARK	0	8,094.69	14,974.95	0.00 (14,974.95)	0.00

CITY OF NORTH ST. PAUL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2018

063-PARK FUND
 DOROTHY PARK % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<hr/>						
<u>CAPITAL</u>						
063-4-47-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	26,329.44	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	26,329.44	0.00	0.00
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TOTAL DOROTHY PARK	0	0.00	0.00	26,329.44	0.00	0.00

CITY OF NORTH ST. PAUL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JUNE 30TH, 2018

063-PARK FUND
 NON DEPARTMENTAL % OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
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SUPPLIES

063-4-00-4120-303 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4120-412 OPERATING SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4211-303 LUBRICANTS & ADDITIVES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4215-303 CHEMICALS & CHEMICAL P	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4220-204 SIGNS & SIGN MAINTENAN	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4230-303 SMALL TOOLS & MINOR EQ	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4235-204 MAINTENANCE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4235-303 MAINTENANCE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0	0.00	0.00	0.00	0.00	0.00

CONTRACTUAL SERVICES

063-4-00-4300-000 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-037 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-038 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-204 GENERAL CONTRACT/CONSU	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4300-205 GENRAL CONTRACT/CONSUL	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4303-204 PLANNING SERVICES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4307-204 SANITATION & RECYCLING	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4310-204 GENERAL SERVICE FEES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4360-303 DUES & SUBSCRIPTIONS	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4390-204 ADVERTISING & LEGAL NO	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4500-204 UTILITIES	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4570-204 EQUIPMENT RENTAL	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4600-303 CONTRACTED REPAIR & MA	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4630-000 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00

CAPITAL

063-4-00-4705-403 OFFICE FURNITURE	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-000 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-205 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-401 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4710-402 FIELD EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4725-204 HEAVY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
063-4-00-4750-000 IMPROVEMENTS OTHER THA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL	0	0.00	0.00	0.00	0.00	0.00

TRANSFERS

063-4-00-4992-000 TRANSFERS TO OTHER FUN	0	0.00	65,000.00	0.00	(65,000.00)	0.00
TOTAL TRANSFERS	0	0.00	65,000.00	0.00	(65,000.00)	0.00

TOTAL NON DEPARTMENTAL	0	0.00	65,000.00	0.00	(65,000.00)	0.00
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TOTAL EXPENDITURES	0	9,044.69	84,429.03	30,033.32	(84,429.03)	0.00
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REVENUE OVER/(UNDER) EXPENDITURES	0	(7,164.69)	(53,837.69)	(7,563.23)	53,837.69	0.00
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CITY OF NORTH ST. PAUL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2018

063-PARK FUND
NON DEPARTMENTAL

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	PRIOR YEAR YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
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WARNING 6 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT