

**MEETING AGENDA
ENVIRONMENTAL ADVISORY COMMISSION
June 26, 2017
6:00 PM**

North St. Paul City Hall – Sandberg Room
2400 Margaret Street



- I. CALL TO ORDER**
- II. ROLL CALL**
 - Simba Blood
 - Felicia Tolbert-Ireland
 - Glen Olson, Vice Chair
 - Sue Springborn, Chair
- III. ADOPT AGENDA**
- IV. APPROVAL OF MINUTES**
 - A. Approval of the May 22, 2017 regular meeting minutes.
- V. MEETING OPEN TO THE PUBLIC**

Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.
- VI. PUBLIC HEARINGS**
- VII. PRESENTATION**
- VIII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS**
 - A. **Review/Discussion/Possible Action:** 2018 Road Reconstruction Project
 - B. **Review/Discussion/Possible Action:** Environmental Newsletter Articles
 - C. **Review/Discussion/Possible Action:** Score Grant
 - D. **Review/Discussion/Possible Action:** EAC Purposes and Duties
- IX. REPORTS FROM STAFF**
 - A. **Review/Discussion:** Landscape Partnership Application Resolution
 - B. **Review/Discussion:** Big Tree Registry Signs
- X. REPORTS FROM COMMISSIONERS**
 - A. **Review/Discussion:** Comprehensive Planning Taskforce Update
- XI. ADJOURNMENT**

Next Meeting: July 24, 2017 City Hall - Sandberg Room

MEETING MINUTES
ENVIRONMENTAL ADVISORY COMMISSION
May 22, 2017
6:00 PM

North St. Paul – City Hall/Sandberg Room
2400 Margaret Street



I. CALL TO ORDER

Chair Sue Springborn called the meeting to order at 6:02 p.m.

II. ROLL CALL

Present: Sue Springborn, Chair
Glen Olson, Vice Chair
Simba Blood
Jan Walczak, Council Liaison

Absent: Felicia Tolbert-Ireland

Staff: Keith Stachowski, Public Works
Josh Bond City Forester
Debra Gustafson, Strategic Operations Director

III. ADOPT AGENDA

On motion by Commissioner Blood, seconded by Vice Chair Olson with all present voting aye, motion carried to adopt the agenda as presented.

IV. APPROVAL OF MINUTES

On motion by Vice Chair Olson, seconded by Commissioner Blood with all present voting aye, motion carried to approve the April 24, 2017 meeting minutes as corrected. Correction: Remove text that Vice Chair attended via teleconference, he was present at the meeting.

V. MEETING OPEN TO THE PUBLIC

Note: This is a courtesy extended to persons wishing to address the Commission concerning issues that are not on the agenda. This discussion will be limited to 15 minutes.

VI. PUBLIC HEARINGS-

VII. PRESENTATIONS

VIII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS

A. **Review/Discussion/Possible Action:** Forestry Update. City Forester Josh Bond provided the Commission with a forestry update.

- Tree Give Away: Commissioner Blood suggested calling it Tree Adoption instead of Tree Give Away. The Commission suggested taking up to 10 names on a waitlist. Have the tree adoption from 9-10:30am and call people on the waitlist if there are remaining trees from 10:30-11 a.m. The

Commission suggested sticking with the \$2,000 tree give away budget and adopting smaller trees next year. This year several people had difficulty fitting the trees in their cars. The Commission provided City Forester, Josh Bond with the proposed tree list for the 2018 tree adoption. Josh said he would check with the nursey to see what tree options they have available.

1. Black Hills Spruce
 2. Northern White Cedar
 3. Alternative Leaf Dogwood
 4. American Elm-St. Croix
 5. American Plum
 6. Butternut
 7. Kentucky Coffeetree
 8. Ohio Buckeye
 9. River Birch
 10. Serviceberry
 11. Showy Mountain Ash
 12. Swamp White Oak
- EAB Status: Forester Bond stated that EAB has not been detected yet in North St. Paul. The closest that has been detected is seven blocks west of Beaver Lake in St. Paul. Public Works is actively searching for signs and symptoms of EAB in Blvd. and Park trees, as well as private trees when inspection requests come in. Public Works is in the process of getting bids for treating trees. Vice Chair Olson asked what the criteria is to treat trees. Bond stated they are potentially looking to treat high value trees in Park. Vice Chair Olson inquired about tree companies doing work in town if they need to be licensed. Stachowski stated that tree companies that do work in North St. Paul need to be licensed. Community Development Department has the list of licensed tree companies. Josh reviewed the tree inventory images with the Commission from 2011 and 2017. The Ash population has been decreased by 7% so far due to street projects removals and off-project year removals. Chair Olson shared with the Commission information regarding the WASP watcher program.
 - Gravel Bed Dumpster Method: Forester Bond said the Gravel Bed Dumpster is going well. There is a cost savings to growing trees via gravel bed versus buying them at a nursey. Bond shared tree root photos with the Commission.
 - Improving Community Forests Through Citizen Engagement Grant. Forester Bond stated that the grant is going well. He stated that 25-30 volunteers helped plant 100 trees along the state trail. He stated the tree seward class was pushed back to June 20th from 6-9pm. Bond also shared information regarding the citizen pruner program.

B. Review/Discussion/Possible Action: Environmental Newsletter Articles. Gustafson stated that all articles need to be completed by June 30th. She stated that she tried to contact the Master Gardeners Coordinator regarding a pollinator article, but had not heard back. Simba stated that she would follow up with the Master Garden coordinator regarding the article. Listed below is a list of proposed articles.

<u>Article</u>	<u>Coordinating</u>
Fix It Clinic	Debra (completed)
Pollinators	Debra contacted the masters Gardener regarding an article

Organic Compost	Debra (completed)
Adopt A Drain	Simba
Pruning & Watering	Glen
Leaf Management &	Glen
Fall Yard Care	
Recycling Survey Results	Debra, if results are ready time of newsletter
Pumpkin Drop	Debra (completed)
Electric Rebates	Debra (completed)
Clean Energy	Debra (completed)

C. **Review/Discussion/Possible Action:** Highway 36 Landscaping. Liaison Gustafson stated that she spoke with the Public Works Director regarding the MNDot Landscape Partnership Program, he said he would be on board for one year then would like to review the project and how it went prior to committing to additional project years, The Commission and Liaisons Stachowski and Gustafson thought the Planters would be a good project to start with. Liaison Gustafson stated the next step to move forward with the project is to have City Council approve a Project Resolution to be included with the application.

On motion by Vice Chair Olson, seconded by Chair Springborn with all present voting aye, motion carried to recommend to City Council to approve a Resolution to apply for the MNDOT Landscape Partnership Application to do a planting at a cost of up to \$10,000 along highway 36.

IX. REPORTS FROM STAFF

- A. **Review/Discussion: Review/Discussion:** Opening On EAC. Gustafson stated she asked Laurie in Community Relations to put a notice of the opening on the channel 16 crawl.
- B. **Review/Discussion:** Recycling Survey Update. Gustafson stated 270 people have already completed the survey online. The City will be accepting paper and online surveys until June 30th!

X. REPORTS FROM COMMISSIONERS

- A. **Review/Discussion:** Comprehensive Plan Steering Committee Update. Commissioner Olson stated there has been one community meeting so far, Olson stated he was unable to attend the meeting.
- B. **Review/Discussion:** Historical Society Plant Sale: Chair Springborn stated the event went really well this year. However, since the nursery they receive the plants from is going out of business this year may be the historical societies last plant sale. Chair Springborn said that Commissioner Tolbert-Ireland attended the Plant Sale and did a good job handing out EAC materials to plant sale attendees.

XI. ADJOURNMENT

On motion by Commissioner Blood, seconded by Chair Springborn, with all present voting aye, motion carried to adjourn the meeting at 7:19 p.m.

Next Meeting: The next regularly scheduled meeting June 26, 2017

Agenda Information Memorandum
North St. Paul Environmental Advisory Commission
June 26, 2017



VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS
A. 2018 ROAD RECONSTRUCTION PROJECT

ACTIONS TO BE CONSIDERED

2018 Road Reconstruction Project

FACTS

City Engineer Morgan Dawley from WSB is planning to attend the meeting to receive feedback from the EAC regarding the 2018 Road Reconstruction Project.

ATTACHMENTS

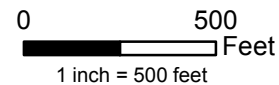
Proposed 2018 Road Reconstruction Map



— 2018 CIP
— Proposed Trail/Sidewalk Locations



Pavement Management
 Trail/Sidewalk Additions
 CIP Project - 2018
 North St. Paul, MN





VII. COMMISSION BUSINESS ACTION ITEMS & RECOMMENDATIONS
B. ENVIRONMENTAL NEWSLETTER

ACTIONS TO BE CONSIDERED

2017 August Environmental Newsletter

FACTS

The City is planning to have an August Environmental Newsletter. Articles need to be submitted to Community Relations by June 30.

At the April 24 meeting the EAC discussed including the following articles in the newsletter:

<u>Article</u>	<u>Coordinating</u>
Fix It Clinic	Debra
Pollinators	Master Gardeners sent article options.
Organic Compost	Debra received an article from the county
Adopt A Drain	Simba
Pruning & Watering	Glen
Leaf Management & Fall Yard Care	Glen
Recycling Survey Results	Debra, if results are ready time of newsletter
Pumpkin Drop	Debra
Electric Rebates	Debra worked with the Electric Director on Article
Clean Energy	Debra worked with the Electric Director on Article

ATTACHMENTS